

90-TO-120 DAYS

With 100% effort and full concentration, a trainee can successfully complete the CTC program in 90 days. A trainee's progress is evaluated every three weeks during *program review*. The trainee's status is discussed by a committee of staff members as to whether or not the trainee has earned a cover change. The trainee is then confronted by the committee about pros and cons, and is given the opportunity to address the committee. If the trainee does not earn a phase change, several things can happen depending on the trainee's time and progress in the program. The trainee could be: given extended days for more time to internalize the program; transferred to a squad that arrived after the trainee; reclassified (if there have been disciplinary problems and/or minimal or negative progress) or transfer to prison, county jail, or to appear before the sentencing judge (probationers).

GRADUATION

The trainee will notify a family member by phone (usually a Wednesday evening), one week prior to the graduation date.

All CTC visiting rules apply (see other side)

Please call 406-846-1320 ext. 2100 or 2108 as soon as possible after you're notified of the graduation date to arrange the graduation visit. A list of items allowed at the Aftercare or Pre-Lease facility will be mailed to you. These items must be shipped or mailed. Graduation ceremonies are held on Tuesdays. Visitors must arrive by 8:45 a.m. in the parking lot (see Directions). A CTC vehicle will transport visitors to the camp. You will visit with the graduate before the 10:00 a.m. ceremony and for a few minutes afterward. Please do not bring anything for the graduate. You may photograph or videotape the ceremony. You will be at CTC until approximately 10:30 a.m.

A trainee is considered a "Booter" upon graduation. Booters are transferred to the Great Falls Aftercare program or a Pre-Release Center. There is also the possibility of placement in an Intensive Supervision program (ISP) in a community. Deciding factors are the sentencing court's recommendations and the Booter's program participation at CTC and Aftercare.

Save this pamphlet for future reference

DIRECTIONS

TAKE either Deer Lodge exit off of I90 and follow to downtown. At the only traffic light in town, turn west. Remain on the paved road, which heads out of town. You will see markings for Montana State Prison (but none for the boot camp). You will go approximately three miles (from the light) when you will see signs for Check Point (a small concrete building in the middle of the road). Go to Check Point; an officer will direct you to park in the gravel parking to the left of checkpoint. The escort vehicle from the boot camp will take you through checkpoint for trainee visits and graduations.

No tobacco products, weapons or pets are permitted on Montana State Prison grounds including the TSCTC facility and grounds. Please stay in your vehicle until the TSCTC transport vehicle arrives.
Violators will lose visiting privileges

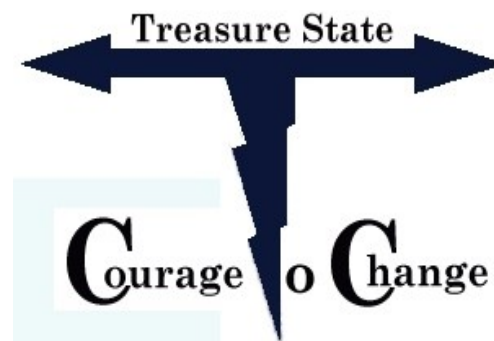
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THE CTC PROGRAM

Please take the time to thoroughly read this pamphlet, share it with others, and save it; it contains instructions for approved mail and visits that you must know

THE SIGNIFICANCE OF THE CTC LOGO

The Treasure State Correctional Training Center Program offers a treasure chest of opportunities for positive change in a trainee's life and future.

CTC DESIGNATES THE COURAGE TO CHANGE

The horizontal T portion of the arrow represents the two directions or choices a trainee has in molding a future. The trainee can choose the left arrow which points to the return to the old lifestyle—back to prison and reverting to behaviors used before the trainee entered CTC.

Or

the trainee can choose the right arrow and go forward using the tools learned and developed at CTC to positively change the trainee's life.

The lightening bolt portion of the T represents the shock needed to bring about the will and commitment to make a dramatic change in the trainee's mental state or anti-social thinking. Thus, the trainee can choose to go backward or forward. The decision is the trainee's alone. Once the decision is made, the trainee must keep the ***Courage to Change*** uppermost in mind and heart to learn from failures and to succeed.

MAIL

Trainees are very busy learning the program and completing assignments. **You may write immediately**, but they have limited time to write or read mail. Brief, supportive, and encouraging letters are important and must be in strict compliance with these rules:

- Trainees may receive letters from family, friends, and clergy; Only one letter per envelope: **no** mail from correctional facilities.
- Trainees **may not** receive mail that has been *perumed* or that has **anything** on the outside of envelope other than the trainee's address (see below), and the **complete return name and address (required)**; **plain white paper/envelopes and black/blue regular ink or Pencil only are acceptable.**
- No news, magazine or internet articles/ pictures.
- Three pictures at a time may be kept by trainees; of immediate family only. No Polaroid Pictures.
- Cards (no glitter) are permitted, **No gifts. Inappropriate language will not be tolerated.**
- The **only** item that may be sent to the trainee is a pair of running shoes (new or old) **from immediate family, addressed to trainee as stated below.**
- Unacceptable/inappropriate/questionable items will be returned at the trainee's expense or destroyed per trainee's decision. No postage stamps.

Mail must be addressed to the trainee exactly as follows: Example:

Trainee John Q. Doe (**no nickname**) AO# 00000
TSCTC c/o Montana State Prison
400 Conley Lake Road
Deer Lodge, Montana 59722

Mail for a trainee that is addressed otherwise must be returned to sender unread by trainee.

Trainee _____
AO# _____

MONEY

YOU MUST BE APPROVED IN ADVANCE TO SEND MONEY TO THE TRAINEE (see facing page). There are currently two methods of sending money:

1. **U.S. Postal money orders** made out *to the trainee and including their AO#* from immediate family who have completed and submitted the visiting/mailling questionnaire form **and are approved.**
2. **Make deposits online using your credit/debit card.** Go to <https://app.mt.gov/inmate> banking for instructions

VISITING

Only immediate family; mother, father, sister, brother, spouse (***Proof of common law is required***), or child may visit. You will receive a questionnaire in the mail shortly after the trainee arrives. (1 per person) **Submit forms to: TSCTC, 1100 Conley Lake Road, Deer Lodge, MT 59722. YOU MUST BE APPROVED IN ADVANCE TO VISIT THE TRAINEE.** It typically takes 3-4 weeks for the approval process. It is the trainee's responsibility to notify family when they have been approved and when the visit will occur. **You must call Heather King or RaeAnn Vasquez on the Thursday or Friday before the visit no later than 5:00pm** at 406-846-1320 ext. 2100 or ext. 2108; these are the **only numbers you may call** to confirm the visit. A message will be returned by staff if it's necessary for you to leave one. **If you are not pre approved for the visit you will not be permitted to visit. All visitors may be subject to pat search or electric search prior to visiting trainees.** Visitors must arrive no later than 12:45 p.m. at the parking lot (directions on reverse side). Picture ID, prescribed **necessary** medication and vehicle keys are the only items you may bring to CTC. Visitors under 18 must be accompanied by an approved adult. Three diapers, a toy, and a bottle for a baby are permitted in a bag. A child under 6 years old and/or under 60 lbs. in weight **MUST** be transported to CTC in a legal car seat furnished by the child's parent/guardian. Visits are on Sunday afternoon from 1:00-3:00 p.m. The entire non-contact visit takes place in the CTC multi-purpose room. **Four pre-approved** visitors per trainee will be escorted to CTC. Visitors may not wear revealing clothing; no shorts or short dresses, tank tops, or excessive jewelry. Proper footwear and undergarments must be worn. Inappropriately dressed visitors will not be transported to CTC for the visit.

PHONE CALLS

The trainee will earn the privilege of a telephone call. This will occur no sooner than 30 days after arrival. **It is the trainee's responsibility to advance notify by letter the party being called of when the call & visit will occur.** Phone calls are collect, you will need to set up an account thru Tel-mate 866-5160115 or www.gettingout.com

Trainees are responsible to provide you with information about their status. Minimal information may be given by staff. If you are consistently not hearing from a trainee call Heather King 406-846-1320 ext. 2100 , or RaeAnn Vasquez ext. 2108

CTC PROGRAM

This is a holistic environment geared toward positive change, self-respect, discipline, accountability, and responsibility. It is a correctional, military program with emphasis on treatment counseling as well as military bearing, drill, and ceremony. The goal is to change the criminal thinking patterns of men in order for them to become safe, contributing members of society. Trainees are not touched, sworn at, or abused. They **will** be verbally confronted, and often. They will be expected to perform duties and physical exercise (PT) that they never thought possible. They can build self-respect and integrity. A trainee who pays attention, internalizes the program, and makes the *commitment to change* can graduate and become a solid citizen.

The trainee is required to fully participate in all of the following programs:

- **Academic school program/Life Skills**
Preparation for Hi-SET testing is required if the trainee has no high school diploma, GED, or Hi-SET;
- **Anger Management**
- **Cognitive Principles & Restructuring**
- **Accountability & Relapse Prevention**
- **Parenting Skills**
- **Substance Abuse Education/Counseling**
- **Victimology and Victim Impact**

DAILY SCHEDULE

The trainee is busy from 5:00 a.m. until 10:00 p.m. The military aspects of the program concentrate on the trainee learning to pay strict attention to detail. A staff of well-trained, professional Drill Instructors and facilitators are experts at confrontation and are dedicated to helping to change trainees' lives.

CHOW (MEALS)

CTC is a rigorous program that includes strenuous physical activity through work details as well as PT. Trainees are provided with a well-planned diet of 3000 to 5000 calories a day, three meals a day, which also includes snacks at night. Trainees can earn the *privilege* of kitchen duty, which involves setting up, serving, the thorough cleaning of the chow hall and the dishes, pots, and pans.